

Primavera 6 course (outlines)

Quick Tour

Getting Started

Selecting a Language

The Workspace

What Is a Layout?

Customizing Displays Sample Layouts Using Wizards

Defining Administrative Preferences and Categories

Defining Default Settings

Defining Standard Categories and Values Defining Currencies

Setting User Preferences

Formatting Time Units

Formatting Dates Setting

View Currency and Symbols Setting

Mail Preferences

Implementing Wizards

Creating a Log of Tasks and Setting Startup,

Group and Sort, and Column Options

Changing Your Password

Setting Profile and Spreadsheet Data Options

Setting Calculation Options for Resource and Role Assignments

Selecting Startup Filters

Structuring Projects

Setting Up the Enterprise Project Structure

Setting Up the Organizational Breakdown Structure

Defining Resources and Roles

Reviewing Work Breakdown Structures

Defining Budgets

Establishing Project Codes

Working With Custom User Fields

Creating Calendars

Implementing the Schedule

Establishing Activity Codes

Working with Activities

Working with Cost Accounts and Project Expenses

Performing Top-down Estimation

Updating and Managing the Schedule

Managing Baselines

Updating, Scheduling, and Leveling

Summarizing Projects

Project Issues and Thresholds

Managing Risks

Maintaining a Project's Document Library

Tracking Projects

Comparing Projects with Claim Digger

Checking Projects In and Out

Customizing Projects

Working with Layouts

Grouping, Sorting, and Filtering Data

Customizing Layouts

Customizing Reports

Printing Layouts and Reports

Publishing a Project on the World Wide Web

Linking the Project Management Module with Primavera Expedition